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PART -- II Advertisements and Notices

Government of Tripura
G.A.(Printing & Stationery) Department
Bordowali, Agartala 799003.

No.F.5(1)-TGP/Procurement/2019/246-48 Dated, Agartala, the 8th February, 2019.

Short Notice Inviting Tender

Tenders in sealed envelope are hereby invited by the undersigned from local *bona fide* registered manufacturers / suppliers / dealers for supply of 2(two) nos. of **Spiral Paper-Punching Machine** (Specification: Having at least 30 round holes, each hole 5mm diameter) for use in Binding work of the Tripura Government Press. The intending tenderers may like to visit the Binding Section of the Tripura Govt. Press to have a look at the existing manual spiral paper-punching machine.

2. The sealed Tenders must reach the undersigned on or before **21st February, 2019 at 3.00 p.m.** duly superscribed "TENDER FOR PAPER PUNCHING MACHINE DUE ON 21.2.2019 ". The Tenders may be opened on the same day at 4.00 pm, if possible, in the presence of bidders or their authorized representative.

3. Tenders must be submitted in two **separate sealed envelopes** – one for **"Technical Bid"** and the other for **"Financial Bid".**

4. The "Technical Bid" envelope must contain duly signed copies of valid (1) trade licence certificate,(2) professional tax clearance certificate,(3) GST registration and return filing proof, (4) PAN card Xerox copy. Earnest Money Deposit of Rs.5,000/- (Rs. Five thousand) in the shape of Fixed Deposit Certificate / Bank Draft / Deposit-at-Call/ Banker's Cheque drawn on any nationalized bank must also be submitted in the "Technical Bid" cover. The "Technical Bid" cover should also contain a catalogue / brochure / an actual snapshot of the machine the bidder is offering and quoting price for and mention specifications in details.

5. In the "Financial Bid" cover, the tenderers will submit their rates both in words and figures including all taxes and other charges without any overwriting. The quoted rates should remain valid upto **30th June, 2019.**

6. The EMD money of the successful tenderer will be treated as "Security Deposit" and it will be released only after completion of supply of the machine and satisfactory installation & demonstration. In case of unsuccessful tenderers, the EMD will be released after finalization of the Tender.

7. The successful tenderer must supply the machine as per specification furnished in the Technical Bid **within 10(ten) days** from the date of issue of Supply Order, if not extended by the authority. The installation charges will be borne entirely by the supplier.

8. If the successful tenderer fails to supply the machine within the stipulated time period and as per specification furnished in the Technical Bid, his "Security Deposit" will be forfeited by the department.

9. If any dispute arises concerning this Tender, the legal jurisdiction will be the High Court of Tripura, Agartala.

10. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof. He does not bind himself to accept the lowest rate quoted for the machine. Technical specification and price range of the offered machine may be the deciding factor. The decision of the authority in this respect will be final and binding on all tenderers.

8/2/19

(S. Deb Barman),
Manager,
G.A.(Printing & Stationery) Department